



**RADIOLOGIC TECHNOLOGY PROGRAM**  
**ADMISSION PROCESS & SELECTION CRITERIA**

**APPLICATION DEADLINE - APRIL 1<sup>st</sup> FOR THE FOLLOWING FALL CLASS**  
(The Program starts once a year in the Fall Semester)

Visit our Web site at <http://dacc.nmsu.edu/radiography>

The student is responsible for all deadlines required by the Radiologic Technology Program for admission. This includes all orientation dates, times and information concerning the application process. The applicant is also responsible for reporting any changes in name, mailing addresses or telephone numbers. The following is required for all applicants:

**Minimum Requirements - high school diploma or GED and a minimum college GPA of 3.0.**

**Students NOT currently enrolled** at DACC or NMSU start at # 1 - **Enrolled students** start at # 4.

1. Complete *Application for Admission to DACC Form* (<http://dacc-www.nmsu.edu>) and submit with admission fee (\$15). At this time, **DO NOT** designate Radiologic Technology as your major or field of study. State your major as PRT - Pre-Radiologic Technology.
2. Arrange for official high school and college transcripts to be submitted directly to the Admissions Office at DACC. Transcript request forms may be obtained at the Admissions Office, Room 116. Students possessing a high school equivalency should request to have an official transcript of their GED (General Education Development) test scores mailed to the DACC Admissions Office.
3. Contact the DACC admissions office (575) 527-7569 for test information and scheduling. You may have to provide them Compass or ACT scores to determine Math and English skills.
4. Begin taking general education and related requirement classes. See degree plan or brochure.

NOTE: In order to be considered for the Fall class, the general education & related requirement prerequisites must be completed by the end of the Spring semester prior to the Fall semester start date. No Exceptions.

*Follow steps in order:*

5. Attend a Radiologic Technology Orientation lecture. Call (575) 527-7630 for scheduling. (Orientations are scheduled once a month between October and March)
6. Attend a Clinical observation. (*Rad Tech Orientation must be attended first*). Call Mike Stewart at (575) 527-7582 to schedule four hours of clinical observation at an assigned clinical site. This should be completed within four weeks of the Radiologic Technology Orientation. You are required to have proof of a current PPD (TB) screen and a MMR (Rubella Titer Test) before scheduling an observation.
7. \*Submit a packet (folder) to Annja Cox, Program Director, with the following documentation/information:
  - a) a letter requesting admission to the program. Discuss why you are interested in this profession.
  - b) a resume outlining your education and work experience
  - c) a completed Program Health Form (to be handed out at orientation)

- d) a current (updated) copy of your college transcript(s) (*this includes ALL colleges previously attended*) (most of these copies can be obtained in the DACC admissions office)
- e) a new *Application for Admission to DACC* Form with Radiologic Technology designated as your major. (Do not turn this in to Admissions and do not submit a fee, just put it in your application packet)

**SELECTION PROCESS** (*23 students will be selected out of approximately 80 applicants*)

**Admission to NMSU or DACC does not constitute admission to the Radiologic Technology Program. There is limited enrollment in the Program and selection is based on the following system:**

Students, applying to the program for the 2<sup>nd</sup> or 3<sup>rd</sup> time, who have a college GPA of 3.45 or greater will be given 1<sup>st</sup> consideration for the available slots. The remaining slots will be filled using the following point system:

- Evaluation of Transcripts/Grades - 50 possible points (20 pts based on overall college GPA\* from ALL colleges attended and 30 points based on GPA of required prerequisite courses)
- Residency - 2 possible points (based on residency in Doña Ana, Eddy, Otero, Grant, Luna, Lincoln or El Paso counties)
- Additional - 2 possible points (based on Math/Science course beyond required course level with a grade of "B" or better (1 time only)
- Tie Breaker - in the event that 2 or more students are tied for the last available slots, the following tie-breakers will be used (in order noted) to break the tie and fill the slot: prerequisite GPA, overall college GPA, Anatomy & Physiology grade, Math grade, work experience).

The applicants with the most points who have successfully completed the application process will be offered a position in the class. Final selection is based on the applicant agreeing to a clinical site assignment.

Clinical sites are based in Alamogordo, Artesia, Carlsbad, Deming, Las Cruces, Silver City, Ruidoso and El Paso. Every effort is made to meet the applicant's 1<sup>st</sup> or 2<sup>nd</sup> choice for clinical assignments. When conflicts arise clinical sites are assigned by random drawings.

\*Adjusted Credit Policy - Overall College GPA - Adjusted Credit Option GPA will be used if more than 15 hours of adjusted credits are earned. If a student has less than 15 hours of adjusted credits the original GPA and the adjusted credit GPA will be averaged. Prerequisite GPA - the original grade earned will be used (adjusted credit will not apply)

### **OTHER INFORMATION**

Students must be a minimum age of 18 before the clinical training begins in the Fall semester.

Students convicted of a misdemeanor or felony may be ineligible to take the American Registry of Radiologic Technologists national certification exam. Certification is required to work in this field. It is the student's responsibility to petition the ARRT for registry eligibility and to meet the regulations set forth by the ARRT. Contact the program coordinator for additional information.

Students who do not pass requested drug screens or background checks (required by the program or the clinical affiliates) will be dismissed and/or excluded from the program.

It is recommended that the female student avoid pregnancy while enrolled in the program for the safety of the unborn child. Pregnancy disclosure is strictly voluntary; however it is recommended that the student inform the program director. (Program requirements must be met regardless of pregnancy).

**The Radiologic Technology Program begins each Fall Semester only. Students must maintain full time program status throughout the program.** (The Program is 21 continuous months in length.)

All documents should be sent to:  
 Annja Cox, MA, BBA, RT(R)  
 DACC Radiologic Technology Program  
 MSC 3DA, Box 30001  
 Las Cruces, NM 88003-8001

If you need additional information, please call (575) 527-7630 or 7581.

NOTE: *Keep personal copies of materials submitted to program.*

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[revised 8/07]